



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

07 March 2025

DIVISION MEMORANDUM
No. 166 s. 2025

**SENIOR HIGH SCHOOL CONVERGENCE AND
RESEARCH PRESENTATION 2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary, Junior, and Senior High Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to **Republic Act No. 11206**, also known as the “**Secondary Career Guidance and Counseling Act of 2019**,” this Office, through the **Curriculum Implementation Division (CID)** and **School Governance and Operations Division (SGOD)**, will conduct the **SENIOR HIGH SCHOOL CONVERGENCE AND RESEARCH PRESENTATION 2025** with the theme “**Moving Forward, Moving On**” on **April 1, 2025**, at **Luis Palad Integrated School, Tayabas City**.

2. The activity will consist of four parts:
- Career Guidance Talk** – Discussions on career planning and decision-making;
 - Research Presentation** – Showcasing completed research projects by learners from each school;
 - Curriculum Exit Survey Presentation** – Insights on learners' experiences and future plans;
 - Plenary Session** – Presentations from invited academic institutions and government agencies.

Additionally, booths will be set up to provide learners with information about participating institutions and the services they offer.

3. This activity aims to:
- Provide senior high school learners with an opportunity to present their completed research.
 - Emphasize the significance of research in academic and professional growth.
 - Help learners assess their strengths and interests to align them with suitable career paths.
 - Explore various career options.

- Guide students in preparing essential government documents and identification cards.
 - Inform learners about academic scholarships and financial assistance for tertiary education.
 - Encourage reflection on possible pathways after senior high school.
4. In this regard, **school heads are requested to encourage Grade 12 learners** to attend and actively participate in this event.
5. Immediate dissemination of this Memorandum is desired.

For:

CELEDONIO B. BALDERAS JR
Schools Division Superintendent

By:


EDWIN R. RODRIGUEZ
Chief Education Supervisor – CID
Officer-in-Charge

Encl.: As stated

Reference: RA 11206

To be indicated in the Perpetual Index
under the following subjects:

ACTIVITY
LEARNERS
SENIOR HIGH SCHOOL

CID – senior high school convergence and research presentation 2025
CIDQ9473-001620/March 07, 2025

**GUIDELINES ON THE CONDUCT OF THE SENIOR HIGH SCHOOL
CONVERGENCE AND RESEARCH PRESENTATION 2025**

1. Attendance
 - a. Grade 12 learners, together with the school heads and teachers, will attend the activity in complete uniform for easy identification.
 - b. Schools have their specific designated areas.
 - c. Learners are expected to observe proper decorum during the activity.
2. Research
 - a. Each school will have one group research presentation for 5 minutes. The title of the completed research with abstract and the names of the proponent should be submitted to the Curriculum Implementation Division (CID) prior to the presentation.
 - b. There will be another 5 to 10 minutes for question and answer by the panel of reactors.
 - c. There will be two panel of reactors: professional group and student group. The professional group is composed of specialists and the student group is composed of learners nominated by each participating school. Names of each nominated student reactor must be forwarded to the committee and must not be part of the research team.
 - d. The student reactors will be provided with soft copies of the research study and be requested to ask questions before the professional group.
 - e. The entire question and answer proceedings should not be more than 15 minutes for each team.
3. Curriculum Exits
 - a. An online survey for grade 12 intended curriculum exits was developed to gather data on this and the results will be presented during the fair.
 - b. Schools are requested to distribute the online survey links to the learners.
 - c. There are two links: one for the academic track and another for TVL track. Grade 12 learners are expected to respond to this survey.
4. Career Guidance
 - a. An expert on career guidance and counseling is invited to provide a 10-to-15-minute talk focused on the theme.
 - b. If there is any, the invited resource person may entertain some questions from the learners during or after the talk.
5. Plenary Presentation
 - a. Educational institutions are invited to discuss about their offerings and other services for 5 minutes.
 - b. The presentation should highlight course or degree offerings, availability of scholarships, and other benefits for the learners.
 - c. Other information/details which are not covered during the presentation may be done in the booth.
6. Talk
 - a. Government and private agencies are invited to discuss about their services or offerings which the grade 12 learners can benefit from.

- b. All other information/details not presented during the talk may be done in the booth.
7. One-Stop Shop
- a. Government agencies are invited to assist learners with the essential government identification cards for 18 years old and above.
 - b. Learners are advised to bring documents such as authenticated birth certificates, pictures with the correct sizes, and school IDs.
 - c. The agencies may advised the learners for documents needed to acquire the IDs or **do the on-the-spot processing of the IDs**, if possible.
 - d. For the non-government agencies, they may provide information or assistance on how to acquire their services. The transaction should be for free and any other transactions which require payments may be done outside the activity.
8. Booth
- a. Invited institutions and agencies will be provided specific designated areas.
 - b. Booths for set up should be simple and must not require too much space.
 - c. No need for microphone or any sound in the booth. Interaction with the learners must be sought.
 - d. Flyers, brochures, or any give aways may be distributed.
 - e. Clean-up must be done after the activity.
9. Food Booth
- a. Schools are encouraged to set-up food booth outside the premises.
 - b. Learners in the Home Economics classes may provide the services for this and may sell their products.
 - c. The booth should be simple and must not require too much space.
 - d. Clean-up must be done after the activity.

Enclosure 1

SENIOR HIGH SCHOOL CONVERGENCE AND RESEARCH CONFERENCE 2025
01 April 2025

Committee	Person/s In-charge	Terms of Reference
Program Preparation	Jerome A. Chavez Louie L. Fulleo Joseph Jay U. Aureada Joan Khaye T. Brizuela Nicole May Lagar La Trisha Dalit	<ul style="list-style-type: none"> ➤ Plans the conduct of the program ➤ Identifies the facilitators and TWG of the activity ➤ Prepares Activity Design
Logistics	Louie L. Fulleo Joseph Jay U. Aureada	<ul style="list-style-type: none"> ➤ Prepares and validates the completion of registration forms, attendance sheets with printed information of the participants thereon. ➤ Prepares the venue and other logistics necessary for the activity implementation.
Food	Generosa F. Zubieta Mildred Z. Galleno Teofila A. Ocumin	<ul style="list-style-type: none"> ➤ Ensures the provision of high-quality, nutritious, and safe food for all stakeholders
Physical Arrangement	Michael Leonard D. Lubiano Christian J. Bables Ermelo A. Escobinas Conrad C. Gabarda	<ul style="list-style-type: none"> ➤ Oversees planning, organization, and management of physical spaces and facilities for events, activities, and daily operations
Invitation	Joan Khaye T. Brizuela Louie L. Fulleo	<ul style="list-style-type: none"> ➤ Manages and oversees the process of inviting guests, speakers, and dignitaries to events
Registration	Edna E. Eclavea Nissa A. Merto	<ul style="list-style-type: none"> ➤ Manages the attendance of participants
Documentation	Richelle F. Quintero Nicole May Lagar La Trisha Dalit	<ul style="list-style-type: none"> ➤ Documents the activity from the opening until the closing program. ➤ Prepares and submits complete report including photo taken (Narrative Report)
QAME	Montano L. Agudilla Jr	<ul style="list-style-type: none"> ➤ Oversees the cleanliness, sanitation and safety in the venue ➤ Conducts on-site inspection of the venue ➤ Conducts M&E and gather feedback
Medical	Lailani T. Omlas Alelie Padillo Mariles Contreras	<ul style="list-style-type: none"> ➤ Attends to the medical and welfare needs of participants

Support Staff/ Certificate/ Program of Invitation	Ermelo A. Escobiñas Adrian R. Aguirre Jessica Fortuny Mary Margaret C. Quesea	<ul style="list-style-type: none"> ➤ In charge of registration and checking of attendance ➤ Prepares and takes charge in playing audio-visual presentations and material to be used during the activity ➤ Prepares certificate for the participants ➤ Monitors and checks the attendance of the participants
Master of the Program	Regicelle D. Cabaysa	<ul style="list-style-type: none"> ➤ Coordinates with the Program Committee and takes charge in managing the time during program execution.